



**The Fund’s Mission:**

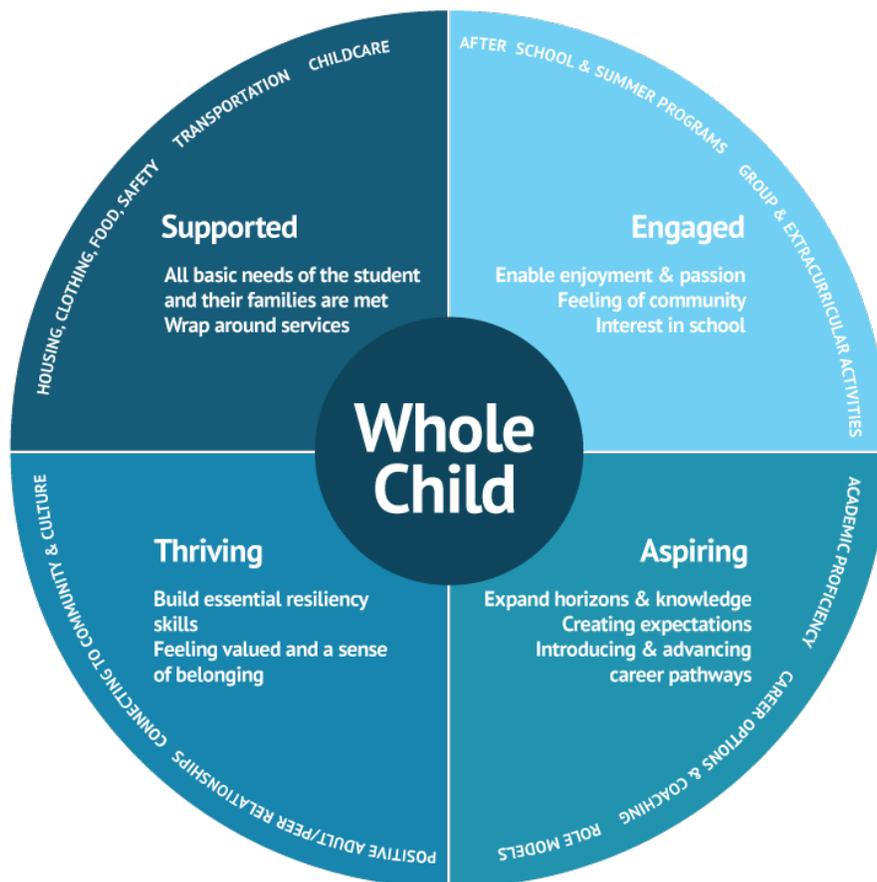
*“To increase the graduation rate in Santa Fe by supporting programs and organizations benefiting Middle School Students, encouraging them to stay focused on school and their futures.”*

The Santa Fe Hestia fund strives to be most effective in fulfilling our mission using a framework focused on the Whole Child. We believe that when middle school students are supported, positively engaged, thriving and aspiring, they will stay focused on their futures and graduate from high school. We believe that after-school and summer programs are critical opportunities to change the trajectory for middle school students, and that effective programs will address practical needs of the students and their families.

We look forward to working with our grantees to further our strategic vision.

**FRAMEWORK**

*If middle school students are supported, positively engaged, thriving, and aspiring, then they will stay focused on their futures, and graduate from high school.*





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**HESTIA GRANT APPLICATION**

This application is for consideration for the 2019 -2020 grant cycle. Please return the completed questionnaire by May 15, 2018 via e-mail to: [hestiasantafe@gmail.com](mailto:hestiasantafe@gmail.com). You will receive notification that your application has been received. Hestia will schedule site visits between June 1, 2018 and November 30, 2018. Site visits are often most successful when the Hestia members can observe the students participating in the program. The Santa Fe Hestia Fund will make granting decisions in February, 2019. Grants will be administered and issued by the Santa Fe Community Foundation.

*Organizations may apply individually or in collaboration with other groups to provide a more comprehensive program.*

Date:

Program Name:

Grant Request Amount: \$

Lead Organization

Name:

Mailing Address:

Website address:

Executive Director's Name:

Grant Proposal Contact Name and Title:

Email Address:

Telephone:

Collaborating Organization(s):



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Please answer the following six questions.

Include any additional information that you think is necessary for accurate evaluation of your grant application.

For any questions, email [hestiasantafe@gmail.com](mailto:hestiasantafe@gmail.com)

1. Program Description: Please describe the program in detail, including:

- What is the program and how does it work?
- How does this program fit within the overall strategic mission of your organization?
- What is the timeframe for your program (e.g. during school hours, after school, summer, etc.)?
- What are the objectives of the program?
- Do you collaborate with other organizations? Please specify how these partnerships work within this program (including budget).
- How many students participate? How many adults provide services through the program (paid and volunteer)?
- How many hours of programming does each participant receive?
- What professional development does the Program staff receive?

2. Measure of Success:

- What metrics do you use to measure how well the program meets its objectives?
- How do these results inform the development of the program?
- Please include any relevant program assessments from the past three years.

3. Progress Report: (answer only if you received a Hestia grant last year)

- Were last year's objectives the same as those listed above? If not, what were the differences?
- Did you meet your stated objectives? Please explain. If the goals were not met fully, what were the obstacles encountered and how will those be addressed in the future?
- Provide a brief accounting of how Hestia funds were spent last year and, if applicable, how your proposal for funds under this grant cycle differs from how the Hestia funds were spent last year.



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**4. Addressing the Whole Child (see Framework):**

- How does the program support the students and their families in meeting their practical needs (e.g. food, transportation, housing, and safety)?
- How does the program encourage students to be positively engaged?
- How does the program help students thrive?
- How does the program help students aspire to be their best selves?
- How does the program explore potential career options and coaching?

**5. Program budget:**

- Please provide an itemized budget of this specific program (with costs such as salaries, transportation, materials, etc. itemized).
- What percentage of the program budget is Hestia being asked to fund?
- For which specific part(s) of the program budget would Hestia funds be applied?
- If Hestia is unable to fund the entire amount requested, will you still be able to implement the program? If so, how?
- What other sources of funding are you pursuing for this program?

**6. Organizational Finances:**

- Are your finances audited?
- Please attached your most recent financial report.

Please sign and date the application (electronic signatures are acceptable), and email to [hestiasantafe@gmail.com](mailto:hestiasantafe@gmail.com) by May 15, 2018. Please use the following in the subject line of your email:

“*YOUR ORGANIZATION'S NAME*, Program Name, Grant Application”